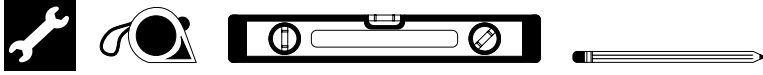




# Measuring Guide

Use this guide to measure for your shades. The greater your precision, the better your shades will look after installation. Keep this sheet after you have filled in your information and ordering will be a snap.

If you require any assistance or additional references over the course of using this material visit us at [mysunglow.com](http://mysunglow.com).



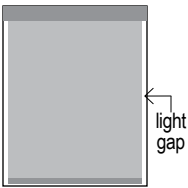
1

## MEASURING FOR YOUR MOUNTING STYLE

Would you like to install your shade mounted to the inside or outside of your window frame? Consider how the shade will be installed to your window frame, wall, or ceiling. Record these details on your Sun Glow order form.

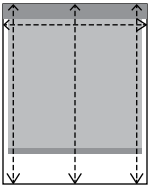
### SELECT WHERE TO MOUNT THE SHADE & MEASURE ACCORDINGLY

#### INSIDE WINDOW FRAME



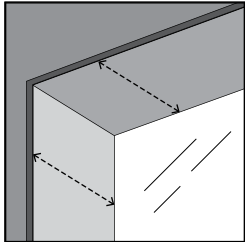
- Clean incorporated look
- Minimum window box depth requirement depending on valance option
- If your window frame is notably uneven (check with level), or if light gap is an issue for you, order outside mount
- Light gap width is  $5/8" \pm 1/8"$

#### MEASURE WIDTH & LENGTH



Measure along the top inside your window frame to the nearest  $1/16"$ , also measure the height inside your window frame at 3 locations and take the largest measurement. Indicate T for Tight under measurement type and Sun Glow will make any necessary deductions, or indicate F for Finished to receive product at the exact width you specified, including brackets.

#### MEASURE WINDOW FRAME DEPTH



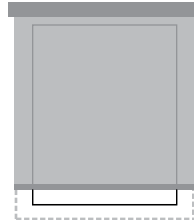
Measure into the window frame to the nearest  $1/16"$ . This is your ordering depth, which may determine which systems are available to you. Consult your Retail Price Guide or [mysunglow.com](http://mysunglow.com) for mounting depths.

#### ACCOUNT FOR OBSTRUCTIONS



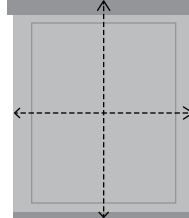
Window cranks, handles, and other obstructions can interfere with the lowering of your shade. If there are obstructions in your application, we recommend that you select our reverse roll option.

#### OUTSIDE WINDOW FRAME



- The shade is larger compared to an inside mount
- Offers a bold and dramatic aesthetic
- Conceals unattractive window frames.
- No light gap

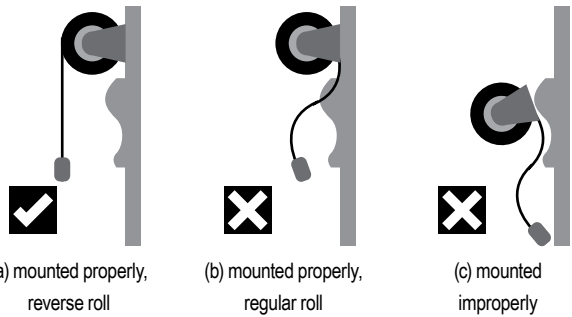
#### MEASURE WIDTH & LENGTH



Measure the width and length of the area you would like the shade fabric to cover. Please note that the head of the shade may extend beyond this width. These measurements are your ordering width & length. Indicate C for Cloth under measurement type.

#### ACCOUNT FOR WINDOW FRAME

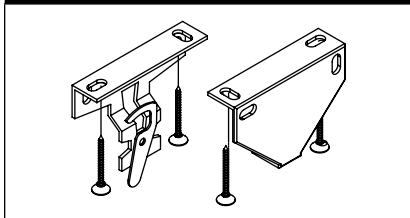
When mounting around a window frame, always measure to 4" above the frame in order to provide room for the system to mount cleanly on the wall. We recommend that you select our reverse roll option in this application.



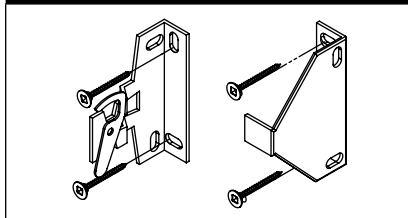
**If mounting directly on to a flat window frame, or if your window does not have a frame, the above may not apply.**

### INDICATE HOW YOU WILL INSTALL THE SHADE

#### INSTALLED TO CEILING or TOP OF WINDOW FRAME



#### INSTALLED TO WALL or FRONT OF WINDOW FRAME



#### INSTALLED TO SIDES OF WINDOW FRAME

